



LOGISTICS DEPARTMENT
EPAL PALLET EXCHANGE MANAGEMENT

ESSELUNGA®

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EPAL pallet exchange procedure

The following is an explanation of how to manage the exchange of EPAL pallets (hereinafter referred to as **'pallet(s)'**).

Immediate exchange with daily validity 'EPAL Voucher'

When the supplier or a company designed by the same (the **'Carrier'**) delivers the goods on EPAL pallets to the Esselunga Distribution Centre (**'Ce.Di.'**) warehouses located in:

- **Limite**, via Giambologna, 1 – 20096 Pioltello (MI);
- **Biandrate**, SP Biandrate – Recetto, 580 – 28061 Biandrate (NO);
- **Chiari**, Via Sam Quilleri, 1 – 25032 Chiari (BS);
- **Sesto Fiorentino**, Via Tevere, 3/5 Loc. Osmannoro – 50019 Sesto Fiorentino (FI);

(hereinafter referred to as **'Ambient Warehouses'**),

Esselunga will issue a paper EPAL voucher (the **'EPAL Voucher'**) at the end of the collection process, which will expire on the same day as it is issued.

The daily deadline allows the Carrier to collect the number of suitable pallets on the Voucher, on the same day of delivery, from the 'Empties Department' in Ambient Warehouses, thus facilitating immediate exchange.

Please note that the number of pallets exchanged will be affected by any that are deemed unsuitable for exchange (due to breakages or substandard quality).

The EPAL Voucher also permits postponed collection of pallets within 90 (ninety) days from the date of its issue.



EPAL Voucher example:

09/12/2024 - 11:14					
ESSELUNGA BUONO RESTITUZIONE VUOTI RICEVUTA MAGAZZINO VUOTI					
17330912202411010279 - SCADENZA 09/12/2024 - MILANO					
DATA	09/12/2024	REPARTO	MILANO - DRO	OPERATORE	GIUSEPPE GRILLO
VEETTORE	PROPRIO				
N. ORDINE	FORNITORE	VUOTO	Q.TA' CONSEGNA IDONEA	NON INTERSCAMBIATI	Q.TA' BUONO
2401231775	282541 DA RE S.P.A. - VIA BORGO NOBILI 1/E, 31010 BIBANO DI GODEGA S.U. TV	EPAL	40	4	40
NOTE NON INTERSCAMBIATI N. 4			TOTALE	TOTALE	TOTALE
EPAL			40	4	40
FIRMA/TIMBRO OPERATORE			FIRMA/TIMBRO VUOTI		

Postponed exchange with 90-day validity 'Voucher'

In case of:

- total/partial unavailability of pallets at Ce.Di. (also due to seasonal peaks);
- request by the Carrier not to collect the pallets due to lack of space on the vehicle or in the case of very tight delivery times;
- delivery of goods by the Carrier at the 'satellite' Ambient Warehouses located in:

- **Liscate**, via Papa Giovanni XXIII, 6 – 20050 Liscate (MI) – Ce.Di. Limite
- **Prato**, Via Leone, 12/1 – 59100 Prato (PO) – Ce.Di. Sesto Fiorentino

and at the Fruits&Vegetables, Dairies, Cold Cuts Fresh Warehouses ('Fresh Warehouses') located in:

- **Limite (Fruits&Vegetables)**, via Giambologna, 1 – 20096 Pioltello (MI);
- **Limite (Dairies & Cold Cuts)**, via Pordenone, 2 – 20096 Pioltello (MI);
- **Biandrate**, SP Biandrate – Recetto, 580 – 28061 Biandrate (NO);
- **Chiari**, Via Sam Quilleri, 1 – 25032 Chiari (BS);
- **Campi Bisenzio**, Via delle Cicogne, 7 – 50013 Campi Bisenzio (FI).

Esselunga will issue a voucher (the '**Voucher**'), valid for the postponed collection from the Empties Department in the Ambient Warehouses of a number of pallets equal to the number of suitable pallets not directly exchanged, and with a validity



of 90 (ninety) days from the date of issue of the Voucher (according to expiry date indicated on it).

Please note that the number of pallets exchanged will be affected by any that are deemed unsuitable for exchange (due to breakages or substandard quality).

To arrange the date and time of collection of the pallets, it is necessary for the Supplier and/or Carrier to send a written request to Esselunga to the following email addresses (enclosing a copy of the vouchers in their possession):

CE.DI.	Address	Reception Hours	Telephone Number	Email Address
Limite di Pioltello	Via Giambologna, 1 Pioltello (MI)	00-24	+3902/92937781	reparto-vuoti.mi@esselunga.it
Biandrate	SP Biandrate – Recetto, 580 Biandrate (NO)	00-24	+390321/1809602	reparto.vuoti.bia@esselunga.it
Chiari	Via Sam Quilleri, 1 Chiari (BS)	06-24	+39030/7013868	reparto-vuoti.chiari@esselunga.it
Sesto Fiorentino	Via Tevere, 3/5 Loc. Osmannoro Sesto Fiorentino (FI)	00-24	+39055/3790374	reparto.vuoti.fi@esselunga.it

It is specified that for the effective collection of the pallets, the Carrier must be in possession of valid and original vouchers sent in advance by e-mail (even if in the meantime - while waiting for the date of the appointment - the 90-day period of validity has expired).

It is understood that once the 90 (ninety) day period indicated on the Voucher has expired, it will no longer be possible to collect the pallets.



09/12/2024 - 11:17

ESSELUNGA
BUONO RESTITUZIONE VUOTI
RICEVUTA MAGAZZINO VUOTI



173D0912202409234985 - SCADENZA 08/03/2025 - MILANO

DATA	09/12/2024	REPARTO	MILANO - ADT	OPERATORE	Antonio Piacquaddio
VETTORE	PROPRIO				
N. ORDINE	FORNITORE	VUOTO	Q.TA' CONSEGNA IDONEA	NON INTERSCAMBIATI	Q.TA' BUONO
2401258094	126102 BIRAGHI SPA - VIA CUNEO,1, 12030 CAVALLERMAGGIORE CN	EPAL	30	4	30
NOTE NON INTERSCAMBIATI N. 4			TOTALE	TOTALE	TOTALE
	EPAL		30	4	30
	FIRMA/TIMBRO OPERATORE	FIRMA/TIMBRO VUOTI			